

## How to send your email

1. Login to your Email Service Provider (MailChimp, Constant Contact, etc.)
2. Create a new email campaign
3. Select the option to create a custom coded email (HTML)
4. If there is already code in the input field, replace all of it with the entire contents of the txt or html file
5. Add a subject line, select a list, and your email is ready to send!

*If you do not have an Email Service Provider, an alternate option to sending your email is to place the thumbnail image file into the body of an email.*